

ILUKA PUBLIC SCHOOL INFORMATION BOOKLET - 2017



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ILUKA NSW 2466
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E-mail – iluka-p.school@det.nsw.edu.au
Web Site – www.ilukapublicschool.com

Welcome

Iluka Public School promotes a caring, nurturing learning environment in which students are challenged to develop intellectually, socially, physically and emotionally. Students have the opportunity to develop responsibility and leadership skills.

The school enjoys a co-operative relationship between students, staff, parents and the community. The parents and community are supportive of school programs. Their activities and fund raising events are inclusive and welcoming to all members of the school community.

The school regularly participates in sporting, cultural and educational excursions at local, regional and state level.

The school's motto, 'Interest Promotes Success', reflects our belief that engaged students will always attempt to achieve their best in everything they do.

Iluka Public School

Iluka Public School was established in 1874 and occupies a prime position in the central vicinity of Iluka. The school population is around 130 and there are six full time class teachers.

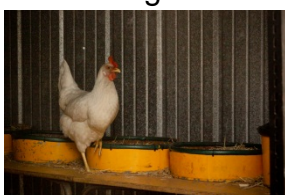
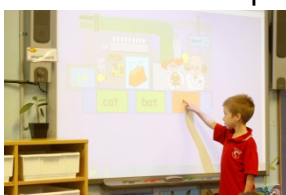
The grounds are well maintained with approximately 100 trees and plants growing around the school grounds. There is a horticultural area which features an orchard, vegetable garden beds and a chicken coop, housing seven hens.

There are five classrooms, a library, which is extremely well stocked for a school of our size, computer lab, staff room, school resources library, administration office, canteen (Monday only) and a multipurpose court.

We have a modern computer lab with 30 desktop computers and a set of 30 iPad tablets. The computers are networked to a files server and all have access to the internet. All classes have time in the computer room. All classrooms also have computers where space permits and are equipped with an interactive whiteboard (IWB), which teachers use for the delivery of many lessons. Classrooms are also equipped with wi-fi to allow internet access on iPads.

The school follows the standardised curriculum with emphasis on the 'basic skills' in English and Mathematics, as well as the other Key Learning Areas of Science and Technology, Human Society and Its Environment, Creative and Performing Arts and Personal Development, Health and Physical Education, History and Geography. We also offer private music and French lessons at the school as well as private tennis coaching. Our grounds are extensive and the school offers a wide variety of sports including cricket, soccer and netball.

Current educational practices and strategies are used across the school.



Staffing

Iluka Public School has a dynamic and caring staff. The staff provides a positive and safe learning environment for the students.

Mr Phil Bradmore	Principal
Mr John Melrose	Assistant Principal and Classroom Teacher
Mrs Diane Howard	Classroom Teacher
Mrs Kristy Gardner	Classroom Teacher
Miss Lynne Essery	Classroom Teacher
Mrs Rebecca Cunningham	Classroom Teacher
Miss Stacey Anderson	Classroom Teacher
Mr Matt Jones	Librarian, Technology and Classroom Teacher
Mrs Lisa Waters	Chaplain
Mrs Carol Wright	School Learning Support Officer
Mrs Kaye Grayson	School Administrative Manager
Mr Mark Goodwin	General Assistant
Mrs Carolyn MacDermott	School Cleaner



What will students learn?

From Kindergarten to Year 6, all students follow a program of integrated learning units which cover the Key Learning Areas.

English

Speaking and Listening
Writing and Representing
Handwriting and Using Digital Technologies
Reading and Viewing
Spelling
Grammar, Punctuation and Vocabulary
Thinking Imaginatively and Creatively
Expressing Themselves
Reflecting on Learning



Mathematics

Number and Algebra
Measurement and Geometry
Statistics and Probability
Working Mathematically

Science & Technology

Working Scientifically
Working Technologically
Natural Environment
Made Environment



Human Society & its Environment (HSIE)

Cultures
Social Systems & Structures
History
Geography



Creative Arts (CAPA)

Visual Arts
Music
Dance & Drama

Personal Development, Health & Physical Education (PD,H,PE)

Games & Sport
Child Protection
Personal Health Choices

Connected Outcomes Groups (COGs) are units of work taught through a combination of English, Mathematics, HSIE, Science & Technology, PDHPE and CAPA.



A-Z Reference Guide

Address - Change

Please notify the school immediately of any change of address, telephone numbers or employment contacts so that school records can be kept up to date. This is important in an emergency situation, or if your child is ill or injured at school.

Ambulance

An ambulance will be called upon to assist any student with serious illness or injury. Parents will be contacted in the event of an ambulance being called.

Assembly

A short daily assembly is held before school at 8.55am. Whole school assemblies are held every Friday at 12.20pm under the school COLA (Covered Outdoor Learning Area). Parents and friends are most welcome to attend. Awards are presented to students at this time, and class work is usually presented to the audience.

Attendance and Absences

Should your child miss school for any reason, it is necessary to notify their teacher in writing with a legitimate reason for the absence, within seven days of your child returning to school. Students should attend school each day, unless the child is ill, has an infectious disease, is incapacitated by injury, is honouring a religious commitment, or is accompanying a parent or caregiver and no alternative arrangements are possible. If a student has too many unexplained absences, the school is compelled to notify the Home-School Liaison Officer.

It is important that your child maintains consistent attendance as patterns of absence in early years continue throughout school years. Students who are absent can miss the introduction of new concepts and often have difficulty in follow-up activities.

Please inform teachers by note or telephone if you plan to take your child or children from school during school hours. A note or call is also necessary when there are any changes to a child's normal routine regarding arrival or departure from school. This is a legal requirement of the NSW Department of Education to ensure students' safety.



Banking

Student banking takes place on Friday each week with the school acting as an agent for the Commonwealth Bank. A school bank account can be opened through the school, with application packages being given to new students at the beginning of each year.

Book Club

Book Club order forms are sent home periodically. Books available through this scheme are of a good quality and are very reasonably priced.

Bus

Many of our students travel to school by bus. Application for bus travel is made online via www.transportnsw.info/school-students.

A teacher is rostered on bus duty each afternoon to supervise the safety of students whilst waiting for and boarding the bus.

To be eligible for free school travel, students may need to live a minimum distance from their school:

- 4 years and 6 months of age or older and enrolled at a registered day school; and
- an infant student; i.e. attending Kindergarten, Year 1 or Year 2 classes. Infant students are exempt from the distance criteria; or
- a Primary student (Years 3 – 6) and reside more than 1.6 kilometres (radial distance) from the school or 2.3 kilometers or more by the most direct practicable walking route to the nearest point of entry to the school.

Eligibility guidelines are available from the school office.

Car Parking

All parents and visitors are asked to park outside of the school grounds during school hours. Parking is available in Charles Street and Spenser Street for convenient access to the school. Parents and visitors are reminded not to park in the school bus zone.

Crunch n Sip

Iluka Public School participates in the Crunch n Sip program. Students are required to bring an extra piece of fruit for “Fruit Break”. This occurs at 10:00am each day. For students in K to 2, the fruit should be a manageable size to reduce wastage. All students are encouraged to take their water bottle into class, to use during lessons, especially during the summer months.

Discipline and Behaviour

The School’s Welfare policy is based on positive behaviour for learning. It involves recognising, valuing and developing each student as a total and unique person. Each school is required to have a Behavior Code which sets out acceptable behaviours and consequences for unacceptable behavior. A copy of the current Code, which was last reviewed in 2014 has been attached at the back of this handbook. Please take time to read the Code and talk to your child about it.

Documents

Prior to enrolling your child, please ensure that you provide the following:

- Birth certificate or passport
- Transfer certificate (if transferring from another NSW government school)
- Immunisation certificate
- Court order (if applicable)
- Proof of address

It is important that these documents are sighted and then photocopied at the school office. A copy can then be retained with your child's records and enrolment form.

Emergency Contacts

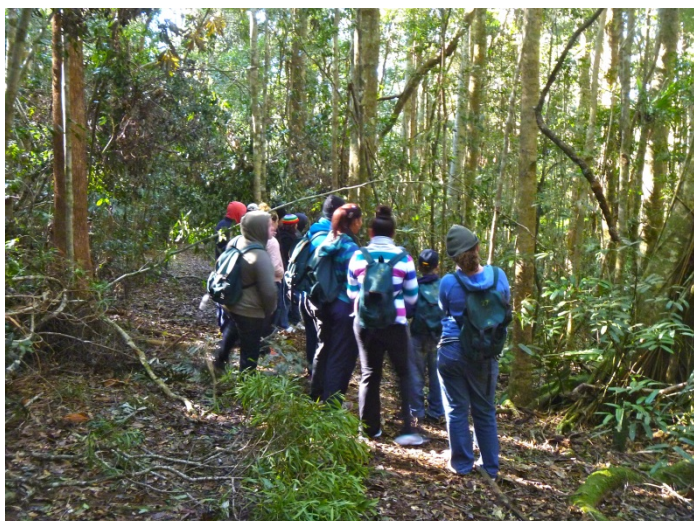
All families are asked to provide details of someone who can be contacted in the event of an emergency if parents or caregivers are not immediately available. This person may be a grandparent or other relative, a family friend or neighbour, and should ideally be able to get to the school within a reasonable length of time if called. It is important that contact details are kept current, and parents are asked to advise the school immediately of any changes to emergency contact details.

Excursions

Classes occasionally undertake excursions to places of social or academic interest to supplement their class work. There is usually a cost associated with these activities. Parents are advised of all excursions, and consent forms are sent home for each activity outside the normal school routine. These **must** be completed and returned to school to allow your child to participate in the excursion.

If swimming or water activities are involved, you will be asked for additional information regarding your child's ability in the water.

Our major excursions for 2017 are Stage 2 Cascade (2 nights, 3 days) Stage 3 Canberra (1week).



Evacuation

The Department of Education requires, for general safety reasons, the school has a set evacuation and lockdown procedures to provide for the emergencies we hope will never arise. Parents are advised that regular drills will occur to ensure correct procedures are followed.

Financial Assistance

Enquiries should be made to the Principal and will be treated confidentially.

First Aid / Illness

School staff will administer first aid for minor accidents and injury. Parents will be contacted if the injury is deemed to be more serious or, if necessary, an ambulance will be called.

In cases of illness, parents will be contacted so arrangements can be made to take the child home. Parents are asked to not send children who are ill to school. This decreases the spread of illnesses, and also optimises the child's chances of a speedy recovery.

Hats

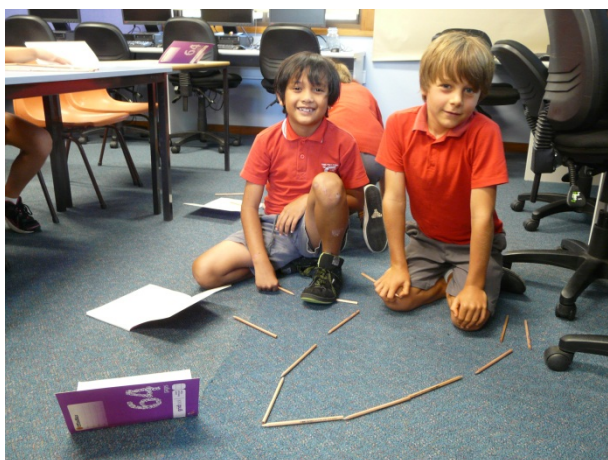
Iluka Public School has in place a 'No Hat, Play in the Shade' policy. If a child comes to school without a broad-brimmed school hat, they must remain in the shade at the timber tables during playtime. School broad-brimmed hats are available for purchase through The Uniform Shop Maclean at a cost of \$15.00. Caps are not appropriate headwear for school.

Home Reading Program

Each student's target for home reading is 50 nights per term and the ultimate goal of 200 nights per year. At the beginning of the school year each student and their parents are required to sign a contract committing to the Home Reading Program. Students who return their signed contract are given a Home Reading Diary free of charge. Students are acknowledged for achieving their target with certificates and a special lunch at the end of the year.

Homework

Each class teacher sets homework for their students.



Infectious Diseases

It is probable that at some time during their school career, your child will contract one of the common diseases of childhood. Students must stay away from school for the times specified below in order to curb the spread of the disease through contact with others.

Chicken Pox	5 days after the rash first appears and until the blisters have all scabbed over
Conjunctivitis	Until discharge has ceased
German Measles	At least 4 days after the rash appears
Head Lice	Re-admit as soon as appropriate treatment has taken place
Measles	At least 4 days after the rash appears
Mumps	At least 9 days after the onset of swelling
Ring Worm	Until the day after fungal treatment has begun
Whooping Cough	Until 5 days of a special antibiotic having been taken
Hand, Foot and Mouth Disease	Until all blisters have dried
Hepatitis A	2 weeks after the first symptoms or 1 week after the onset of jaundice
Impetigo (School Sores)	Until treated. Sores should be covered with a watertight dressing

Further information regarding childhood diseases can be obtained from the school or from Community Health.

Internet Use at School

The internet is an important resource in many teaching and learning programs. The Department of Education has placed filters on the information coming from the World Wide Web to ensure suitability of the materials accessed by students. Students are responsible for demonstrating appropriate behaviour on school computers just as they are in the classroom or playground. Children responsible for interfering with the learning rights of others or actively seeking inappropriate material on the web will be disciplined in accordance with the school's discipline policy.

Library

Library lessons are held on a weekly basis. Students require a library bag in which they can take home their borrowed library books. Classes will be notified of their library day at the beginning of each term as library days vary for different classes.

Lost Property

A vast amount of unclaimed property is accumulated at school each term, much of it unlabelled. **Please ensure that all items of clothing and property are labelled with your child's name before they are brought to school for the first time.** Children and parents are asked to check both in the classroom and the lost property basket if items have been misplaced.

Lunch Arrangements

Children will need two separate packed meals each day at school – recess and lunch. Encourage your child to take home what they don't eat so the amount packed can be modified.

On Mondays the school canteen operates and provides a variety of foods at recess and lunch for a nominal price. On other days children may order their lunch only from the Iluka Bay Café or Iluka Hot Bread before school and these orders will be delivered to the school at lunchtime. A pricelist will be sent home at the beginning of the year. Hot may only be ordered on Fridays.

Medication

It is sometimes necessary for children to take prescribed medication whilst at school. An Indemnity Form, available from the office, must be completed, signed and returned to school to allow the administration of medication to your child. Medication **must be supplied in a clearly labelled container**, preferably in original packaging, and should be handed in to the office when the child arrives at school. No medication, except for asthma treatments, is to be kept by students during the day.

Please note that administration of medication by school staff is totally voluntary.

Merit Awards

As a part of Iluka Public School's Wellbeing Policy, a merit awards system is used to promote positive learning.

Teachers select award recipients and present them with a merit certificate at fortnightly assemblies. Students may be recognised in areas such as:

- Academic achievement and effort,
- Improvement and participation,
- Participation in special events,
- Good citizenship, behaviour, fair play and sportsmanship,
- Demonstration of a positive attitude and approach, and
- Concern for the rights and welfare of others at school.

Students are encouraged to keep their awards and when they reach multiples of five, take them to the Principal and they will be awarded a special certificate at the weekly assembly. When students reach a multiple of ten awards, they will receive a special certificate and a small prize such as pens, pencils, erasers, highlighters, folders and other items of stationery. When students reach fifty merits, they receive a school badge; for sixty merits, a school cup and for seventy merits, a USB disk. However, not all awards count towards this reward system. Basically, on an occasion where all students receive a participation certificate in an activity or event, these will not be included in the certificate count. This reward system operates for the duration of your child's career at Iluka Public School, beginning in Kindergarten and continuing until they graduate to high school.

Mobile Phones

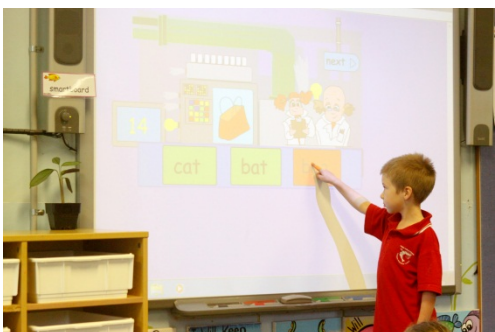
Students are not permitted to use mobile phones whilst at school. Contact with family during the school day can be facilitated through the office. The school takes no responsibility for the loss of mobile phones.

National Assessment Program – Literacy & Numeracy

This Australia wide program is conducted annually in May for students in Year 3 and Year 5. The program provides students, teachers and parents with information about what students know and can do in the areas of literacy (Reading, Writing and Language) and all aspects of numeracy.

Reports are sent to both the school and the parents. The report to parents tells them what their child can do in these tests and how their child's results compare with the rest of Australia. Reports are usually sent to parents in October.

The report to schools tells the teachers what each child can and cannot do in the test and gives the teachers information about the results of various student groups in relation to the whole of NSW. The reports help schools to identify groups of students who might need additional support and helps teachers make decisions about school programs.



Newsletter

The school newsletter promotes activities, student achievements and provides general information to the Iluka community. Copies of each newsletter are sent home every Tuesday with the youngest child in each family after publication and can be viewed at the school website www.ilukapublicschool.com

Notes and Money

All notes and money for excursions should be handed to the class teacher. Money should be placed in an envelope clearly outlining your child's details. Absence notes should be handed to the class teacher within seven days of your child returning to school.

Office Hours

The school office opens at 8.30am and is attended throughout the day until 3.30pm.

Online Payments

Parent Online Payment (POP) facility allows parents/carers to transfer funds directly to the school via a secure Westpac site. The link is located on the front page of the school website as **Make A Payment**. The website is: ilukapublicschool.com. Please see the flyer attached for instructions on making a payment.

Parent Helpers

There are many opportunities for parents to assist at school:-

- by being an active member of the Parents and Citizens Association.
- by assisting with small group or individual activities, such as reading, in the classroom.
- by assisting at special school events such as the athletics carnival.

Parents are encouraged to become actively involved in school community affairs.

Parent or Carer Appointments (Outside school hours)

Parents wishing to speak formally with teaching staff will need to make an appointment, as teachers are not available during class sessions. Please contact the school to arrange a time.

For an emergency or an urgent matter, please contact the Principal immediately.

Parents & Citizens Association

The P&C is the fund raising body of the school and provides invaluable support for the school. All parents and members of the school community are encouraged to become involved. Membership fees for the P & C are a nominal \$1 per family and this entitles you to voting rights at meetings and insurance cover at times when you are involved in voluntary work with the P & C. Meetings are held the first Wednesday of each month and will be advertised in the school newsletter.

PLAN (Best Start Kindergarten Assessment)

The PLAN Assessment identifies the literacy and numeracy knowledge and skills that each child brings to school as they enter Kindergarten. It uses a continuum that is consistent with the English and Mathematics syllabus for the early years of schooling. Students are assessed in the first two weeks of school to inform the quality teaching and learning programs for the year ahead.

Religious Education

Religious education classes are held once per week for a half hour lesson. These classes are non-denominational and are optional. If you do not wish for your child/children to attend, a written note must be provided stating your wishes.

School Counsellor

The role of the School Counsellor, who visits the school three times a month, is to

- speak with children and/or parents with regard to social or learning difficulties, or who may have problems at home or at school.
- test children for a variety of reasons.
- provide staff with ideas and support.

Parents are notified if a child is referred to the counsellor and parental permission is requested before the counsellor works with the child. Parents may request this service for their child and are asked to co-ordinate this through the class teacher. Parents are informed by the counsellor of the outcome of these referrals.

School Hours

Supervised play begins	8:30am
1 st Session	8:55am
Recess	11:00am
2 nd Session	11:30am
Lunch	1:00pm
Afternoon Session	1:45pm
School Concludes	3:00pm

CHILDREN SHOULD NOT BE ON THE
SCHOOL PREMISES BEFORE 8:30AM
UNLESS BY PRIOR ARRANGEMENT
WITH THE PRINCIPAL

School Voluntary Contribution Scheme (School Fees)

The school has not set school fees for 2017. However, parents are required to purchase English and Mathematics workbooks for all children in Kindergarten to Year 6. It is requested that payment be made as soon as possible at the beginning of the school year so that students can begin using their books.

Sport

Sport is held at school each Friday for all students.

Sport Houses

Students are placed in sporting houses for the purpose of competing at the Swimming and Athletics Carnivals. The sport houses are Hickey (green) and Rush (yellow).

Student Reports

Iluka Public School provides a written report to parents two times a year. The Semester One report is sent home to parents at the end of Term 2 and the Semester Two report goes home at the end of the school year. Parents may request an interview regarding any aspect of their child's learning.



Term Dates 2017

- Term 1: Monday January 30 – Staff Development Day
Tuesday January 31 – Students commence Yrs. K – 6
Term 1 concludes on Friday April 7
- Term 2: Monday April 24 – Staff Development Day
Wednesday April 26 – Students Commence
Concludes on Friday June 30
- Term 3: Monday July 17 – Staff Development Day
Tuesday July 18 – Students commence
Concludes on September 22
- Term 4: Monday October 9 – Staff and students resume
Concludes on Tuesday December 19
Wednesday, Thursday December 20 & 21 – Staff Development Days

Visitors

All visitors to the school, including parents who are helping with school activities, are required to sign the Visitors' Book in the foyer of the Administration building. This is necessary for insurance purposes, in the event of an emergency evacuation, and for the safety and security of our students and staff.



Uniform

The school has a compulsory uniform approved by the P&C and all students are expected to attend school each day in full uniform. **Please clearly label all articles of clothing with your child's name before they are worn for the first time.**

Students are required to wear plain white socks and plain black enclosed shoes (black joggers are acceptable) as a part of the school uniform. During cooler weather, students may wear a red or grey jumper and red or grey tracksuit pants.

Iuka Public School uniforms are available for purchase from The Uniform Shop, 4 Stanley Street Maclean.

The Uniform Shop at Maclean

4 Stanley Street Maclean Ph 02 66 453 778

Opening Hours

Monday to Friday 9am to 4.30pm (or by appointment)

Closed the first week of each school holidays

Polo	\$24.50
Sport Polo	\$26.00
Girls Skorts	\$32.00
Boys Shorts	\$21.95
Sport Shorts	\$19.95
Red Sport Skort	\$22.95
Spray Jacket	\$39.95
Hat	\$16.00



Girls



Boys



Sport



DRAFT BEHAVIOUR CODE					
Area	Expected Behaviour	Level 0 Minor Offence	Level 1 Continues to commit minor offence	Level 2 Ignores any attempt to help or comply	Level 3 Seriously violates the rights of others
1. Uniform	Wear correct , modest and appropriate school/sports uniform/hat	Model Expectation Remind students Reinforce expectation Display and discuss school expectations	Does not comply to reminders, reinforcement and instructions	Continual refusal to comply to instructions	Serious Accident/ Incident/Fight Principal and FAO called: Follow Critical Incidence Response
- No dyed hair, make up, writing on hands, Skins - Only Red & Grey Leggings and skivvies. - Only studs/sleepers/earrings and cultural religious jewellery		"Papers go in the bin". "Hats on outside" "Manners Please, thank you" May require a reminder, reinforcement or a short detention with class teacher. After three reminders students are put on SENTRAL , referred to principal and marked for further action.			
2. Inappropriate Language	Use respectful and appropriate language in context				
- Swearing - Name calling - Put downs - Racist comments					
3. Playground Behaviour	Keep playground clean Respect environment Stay in bounds				
- Wall ball banned. - No large ball games in COLA area or stage. - No helicopter skipping game. - At Recess – no playground equipment - Only school equipment to be used in school ground. - No playing in school toilets. - No playing on school equipment before or after school.					
4. Attendance	Attend school each day unless permission is approved by school for medical or personal reasons.		Entered onto SENTRAL (Further action required) Principal to decide Parents informed Note sent home Given a Time Out	Entered onto SENTRAL (Further action required) Principal to decide Parents informed Note sent home Longer Time Out Could be sent home Limited Playground Privileges Could be banned from	Entered onto SENTRAL (Further action required) Principal to decide For Incidents outlined in the Depts. "Procedures for the suspension and expulsion of school students".
- Students are expected to arrive at school from 8.30am and depart no later then 3.15pm.					

<p>5. Property/Equipment required for class</p> <ul style="list-style-type: none"> - Clearly label all personal items. - Always return sports equipment. 	<p>Care and respect for all property(school, community, staff and peer)</p> <p>Bring all required equipment to class</p>		<p>School Functions</p> <p>Cannot represent the school in any capacity whilst on Level 2. (Minimum of 2 weeks on Level 2)</p>	
<p>6. Disruptive behaviour/Refusal to comply</p> <p>Also applies to: Socials, excursions and sport</p>	<p>Follow instructions</p> <p>Complete all set tasks</p> <p>Listen to others before speaking, Hands up</p> <p>Remain in seats</p> <p>Positive interactions with all peers, staff and community members</p> <p>Participation in school events</p> <p>Getting to lines on time.</p>	<p>Refusal to comply to teacher instructions or participate in events – straight to Level 1</p>	<p>Prefects lose badge.</p> <p>Principal decides when student is reinstated as a prefect.</p>	
<p>7. Bullying Harassment Cyber-Bullying Misuse of technology</p> <ul style="list-style-type: none"> - Only cameras issued by the school are to be used at any school event. 	<p>Mobile phones left in office during day.</p> <p>Correct use of technology</p>	<p>Students need to inform teachers about incidents.</p> <p>Three inappropriate incidents and it will be put on SENTRAL, and marked for further action.</p>	<p>Once Time out is completed and note returned the student returns to Level 1 (Must not receive any time outs for the 2 weeks)</p>	<p>On return to school will be placed onto Level 3 and proceed accordingly.</p>
<p>8. Aggressive behaviour, Fighting, Physical contact</p>	<p>Hands off Policy –</p> <p>Respect others personal space.</p> <p>Display sportsmanship in games.</p>			
<p>9. Banned Items, Illegal substances</p> <ul style="list-style-type: none"> - No chewing gum, lollies, soft drink or cough lollies. - No sharp objects. - No toys. - Medication to be left at office and supervised by FAO 	<p>Only bring required equipment to school.</p> <p>Appropriate music for dancing.</p>			



ILUKA PUBLIC SCHOOL

21-27 Charles Street
ILUKA NSW 2466

Phone: 0266 466 149
Fax: 0266 466 783

Principal: Mr Phil Bradmore
Email: iluka-p.school@det.nsw.edu.au

MAKE A PAYMENT

Iluka Public School now has available the Parent Online Payment (POP) facility allowing parents/carers to transfer funds directly to the school via a secure Westpac site. The link is located on the front page of the school website as **Make A Payment**. The website is ilukapublicschool.com

In order for you to process online payments, the school will issue an invoice containing the details you require and the amount.

Parents are advised that personal details and payment card details are not retained within this payment system and therefore will need to be entered each time a payment is made.

When paying for multiple students, payments should be entered separately for each student after completing the first student's transaction.

Payment does not constitute permission to participate and permission notes are still required to be returned to the school.

POP is also mobile friendly making it convenient for parents/carers.

Please note that payments made after 6pm will not be seen in the school's account for 2 working days.

The POP facility is part of the new administrative system to be implemented in 2017 and will continue to operate next year for your convenience.

Please see over page for a sample of the details required when making a payment via POP.

Phil Bradmore
Principal

Westpac systems supporting electronic payments, including POP, are PCI DSS compliant. PCI DSS is a framework for the robust security of payment account data and applies to any entity that store, process or transmit cardholder data. The goal of the PCI DSS guidelines is to minimise payment card loss by specifying measures to protect cardholder data and prevent its unauthorised use.

Payment Details

Fields marked with an asterisk (*) are mandatory.

The process for making a payment is as follows:

1. Fill out all the required fields on this page.
2. Fill out credit card payment details on the next page.
3. Review and confirm your payment details on the confirmation page.
4. Review your payment receipt and optionally print it, or send it as an email.

• Student Details

- Student Registration Number

If this 9 digit number is on the Statement issued by the school it will be to the left of the student's name.

- * Given Name
- * Surname
- Class or Year

- Ref. or Invoice Number

This number may be on the top of the invoice or statement issued by the school. It may have the heading Ref:

- * Date of Birth (dd/mm/yyyy)

e.g. 31/01/1980.

Required if only one of 'Class or Year' or 'Invoice Number' are filled.

• Payer Details

- * Full Name

- * Contact Phone Number

e.g. 0249512345 or (02)49512345

- * Contact Email Address

• Payment Options

- Please select which items you would like to make a payment or donation for:

- ☐ Voluntary School Contributions
- ☐ Subject Contributions
- ☐ Excursions
- ☐ Sport
- ☐ Creative and Practical Arts
- ☐ Sales to Students
- ☐ Other

- Total Payment Amount \$

Click Next to proceed to the payment page where you can enter credit card details for your payment.

[Next](#)[Cancel](#)



Powered by Westpac

*Asterisk
indicates
mandatory
fields

Notes

Web Site — www.ilukapublicschool.com

Facebook www.facebook.com/ilukaPS